



# PA/PTA Fundraising Activity Report

PA/PTA: MUST BE FILED WITH THE PRINCIPAL  
PRESIDENTS' COUNCIL: MUST BE FILED WITH THE SUPERINTENDENT

This report must be completed no more than five school days after the conclusion of *each* fundraising activity.

Please check and complete only one:

- PA/PTA School Name: PS/IS 102Q District or Borough: District 24
- Presidents' Council District or Borough: \_\_\_\_\_

Fundraising Activity Title: Winter Concert

Fundraising Activity Date: December 11

Briefly describe the fundraising activity:

Sell leftover snacks from Chess Tournament at Winter Concert.

<b>Fundraising Activity Profit</b>		
Total Gross Income – Total Expenses (including all vendor payments) = Fundraising Activity Profit		
Total Gross Income*:	Total Expenses*:	<b>Fundraising Activity Profit</b>
\$ 70.00	-	=
	\$ 0.00	\$ 70.00

Describe the program goals the funds will be used to support:

The funds to be used to support the volunteers for bookfair in December 2024.

<b>Date Fundraising Activity Report was distributed to Members: January 15, 2025</b>	
<b>Date Fundraising Activity Report was distributed to the Principal/Superintendent:</b>	
Prepared By (print):	
President Signature:	Date:
Treasurer Signature:	Date:

\* Detailed financial records documenting all income and expenses related to fundraising activities are maintained by the PA/PTA or Presidents' Council. PA/PTA and Presidents' Council financial records must be available for inspection by members upon request and reasonable notice, and at a mutually agreeable time.